What are the steps I should take to ensure our Summon users discover our OECD resources as much as possible?

The below action items will make your OECD resources as discoverable and accessible in Summon as possible. We start from the basics (tell ProQuest what your OECD resources are) and advance to recommendations such as maximizing discoverability by customizing Summon’s Best Bets feature.

Jump to appropriate information based on which ProQuest system you use for managing your Summon and 360 Services:

- **Intota**
- **Client Center**

### Intota: Getting your users to your OECD content

1. **Add your OECD resources to your Intota profile**

Find your OECD resources with the Intota search box and add them to your profile. You can search the Knowledgebase for a particular OECD database or you can also search by Organisation for Economic Co-Operation and Development and view all OECD resources in the Knowledgebase.

2. **Make sure the Display in Summon box is checked**

When you are viewing an OECD resource’s Database Details screen in Intota, by default the Display in Summon box should be checked. Do confirm this, as the checkbox tells Summon whether or not you want items from this resource to display in Summon.

3. **Select titles when you do not subscribe to the complete collection**

If an OECD package contains many titles but your library subscribes to a portion of the titles, select your titles so that Summon understands what content your users have available in full text.
Citations from titles you do not subscribe to are still available to Summon users who select to expand their search beyond the library’s full text holdings:

Expand your results:  □ Include results from outside your library's collection

At a later date when you subscribe to additional titles in a collection, be sure to update your Intota profile to reflect access to your new full text titles.

4. Future OECD platform changes may sometimes require you to make an update to your Intota profile

When OECD platform changes occur in the future, sometimes you may need to update your Intota profile. ProQuest provides two resources for notifying you about possible profile updates you need to make:

- **Knowledgebase Notifications** page in Intota: This page displays a summary of upcoming provider updates, specific to the providers in your Intota profile.
- **Provider and Database Changes** email notification: ProQuest can provide you with monthly email notification about OECD and other provider changes that impact libraries’ profiles. Subscribe to this document by clicking on the **Follow Me** link near the top of the document.

5. Make sure your proxy configuration file includes the appropriate domain

OECD supports Index-Enhanced Direct Linking (IEDL) in Summon which means that Summon is able to take your users to OECD full text without the use of your link resolver. OECD relies on the DOI system for direct linking to content, so make sure the domain http://dx.doi.org is included in your proxy configuration file. For more information on proxy configuration, see [http://assets.oecdcode.org/ilibraryres/OECDiLibrary_Support_EZ-proxy_configuration.pdf](http://assets.oecdcode.org/ilibraryres/OECDiLibrary_Support_EZ-proxy_configuration.pdf).

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**Maximizing accessibility of your OECD resources**

1. Make sure your link resolver is set up with an option to request an item

When a Summon user expands their search beyond the library’s holdings, the user is presented with citations from OECD resources not available at the library. If your library provides users with the option to request material, make sure your link resolver is set up with a way for users to submit such requests.

Libraries using the 360 Link OpenURL link resolver can provide such a setup by creating a [custom link](http://assets.oecdcode.org/ilibraryres/OECDiLibrary_Support_EZ-proxy_configuration.pdf).
Optimizing exposure and furthering use of your collections

1. Consider maximizing discovery of your OECD resources

For furthering one’s research after a user has completed discovery in Summon, searching in a niche database, with its advanced search features, can be incredibly valuable. Summon’s Best Bets feature provides your library the opportunity to make your OECD resources stand out as great places for deepening a user’s research.

In the Best Bets screen of your Summon Administration Console you can provide keywords/tags to ensure that your OECD resources display as Best Bets for particular user queries. Suggested keywords include:

- GDP
- Economic outlook
- Unemployment
- Gini
- Inflation
- Poverty
- PISA
- Pension
- Gross Domestic Product
- Economic survey
- Population
- Innovation
- Migration
- Obesity
- Income
- Foreign direct investment
Client Center: Getting your users to your OECD content

1. Add your OECD resources to Data Management in your Client Center profile

Find your OECD resources with the e-Catalog and add them to Data Management. You can search the e-Catalog for a particular database or you can also search by Organisation for Economic Co-Operation and Development and view all OECD resources in the e-Catalog.

2. Make sure the Display in Summon box is checked

When you are viewing the Database Details screen in Data Management, by default the Display in Summon box should be checked. Do confirm this, as the checkbox tells Summon whether or not you want items from this resource to display in Summon.

3. Select titles when you do not subscribe to the complete collection

If an OECD package contains many titles but your library subscribes to a portion of the titles, select your titles so that Summon understands what content your users have available in full text.

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At a later date when you subscribe to additional titles in a collection, be sure to update Data Management to reflect access to your new full text titles.
4. Future OECD platform changes may sometimes require you to make an update to your Client Center profile

When OECD platform changes occur in the future, sometimes you may need to update your Data Management profile. ProQuest provides two resources for notifying you about possible profile updates you need to make:

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- **Provider and Database Changes** email notification: ProQuest can provide you with monthly email notification about OECD and other provider changes that impact libraries’ Data Management profiles. Subscribe to this document by clicking on the **Follow Me** link near the top of the document.

5. Make sure your proxy configuration file includes the appropriate domain

OECD supports Index-Enhanced Direct Linking (IEDL) in Summon which means that Summon is able to take your users to OECD full text without the use of your link resolver. OECD relies on the DOI system for direct linking to content, so make sure the domain [http://dx.doi.org](http://dx.doi.org) is included in your proxy configuration file.

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- Pension
- Model tax conversion
- Wages
- Inequality
- Labour
- Gross Domestic Product
- Economic survey
- Population
- Innovation
- Migration
- Obesity
- Income
- Foreign direct investment
- Transfer pricing
- Government debt
- Disposable income
- Statistics

If you have additional questions, please use the **Contact Us** menu near the top of the page to contact the customer support team.